Application file

Beginner Online Course 2023-2024

SPRING SEMESTER

# General information

# 1. Prerequisites

Being over 18 years-old

Graduated from high school

Assessed B1 English level

Owning a computer, a good internet connection, a microphone and a webcam

# 2. Training periods and fees

|  |  |  |
| --- | --- | --- |
| **Training** | **Period** | **Tarifs** |
| **Beginner French Online Course**  **(Spring semester)** | 12th February to 29th April 2024 | €790 |

The video conference meetings will take place:

|  |  |
| --- | --- |
| **Spring semester** | |
| 12/02 (1.30 pm-2.30 pm)  11/03 (1.30 pm-3.30 pm)  08/04 (1.30 pm-3.30 pm) | 26/02 (1.30 pm-3.30 pm)  25/03 (1.30 pm-3.30 pm)  29/04 (1.30 pm-3.30 pm) |

# Application steps

|  |  |  |
| --- | --- | --- |
|  | **Steps** | **Autumn semester** |
| 1 | Application period | **Before 7th January 2024** |
| 2 | Selection and admission response | 8th and 9th January 2024 |
| 3 | Return signed contract | Before 12th January 2024 |
| 4 | Payment period  (if you are accepted) | Before 26th January 2024 |
| 5 | Registration confirmation send  only after reception of the payment | End of January 2024 |

# Payment modalities and refund conditions

The full training fees payment has to be done during the period indicated in the table by bank transfer. The bank fees related to the international transfer will be charged to the student. The University must receive the exact amount corresponding to the price of the wanted training period.

Please note: no refund will be made after the withdrawal period stated in the continuing education contract even if the student does not have the required level of English. In case of student’s withdrawal, online resources access will be available up for the duration of the contract period.

# Teaching methods and training completion certificate

Examination methods: Continuous assessment. Each objective will be assessed by written and/or oral comprehension and/or production. Assessment are due every 14 days.

Online teaching platform: Moodle

Technical and teaching help: [finaritra.ramialison@univ-st-etienne.fr](mailto:finaritra.ramialison@univ-st-etienne.fr)

A training completion certificate will be issued according to the following conditions:

- attendance in 4 out of 6 videoconferences

- succeeding in the 5 training modules

At the end of the training period, the following objectives and skills will be reached:

- Greet and introduce themselves

- Get to know each other

- Take transportation

- Organize activities in the city

- Shop and eating out

Return the **completed and signed 3rd application form page** (directly on the digital document)

to [cilec@univ-st-etienne.fr](mailto:cilec@univ-st-etienne.fr) (copy to [christelle.serafini@univ-st-etienne.fr](mailto:christelle.serafini@univ-st-etienne.fr))

with the following supporting documents:

* Copy of your high school diploma
* Copy of your Passport
* Certificate or proof of your English level (at least B1)

**Any incomplete file will not be processed**

# **Application form – beginner online course 2023-2024**

## **Your identity:**

Ms.  Mr.  
Last (Family) Name: Cliquez ou appuyez ici pour entrer du texte.  
Birth Name: Cliquez ou appuyez ici pour entrer du texte.  
First Name: Cliquez ou appuyez ici pour entrer du texte.

Date of birth: Cliquez ou appuyez ici pour entrer une date.  
Country of birth: Cliquez ou appuyez ici pour entrer du texte.  
City of birt : Cliquez ou appuyez ici pour entrer du texte.  
Nationality: Cliquez ou appuyez ici pour entrer du texte.

Residence address : Cliquez ou appuyez ici pour entrer du texte.

City: Cliquez ou appuyez ici pour entrer du texte.

Country: Cliquez ou appuyez ici pour entrer du texte.

Cell phone number: Cliquez ou appuyez ici pour entrer du texte.  
E-mail (@): Cliquez ou appuyez ici pour entrer du texte.

## **Your Academic level:**

I attest and/or justify a B1 level in English (attach a diploma in English or write a signed certificate).

I certify having a computer, a good internet connection, a webcam, a microphone and headphones to follow the training in the best technical conditions.

## **Acceptance of payment terms:**

I have read and accepted the payment and the cancellation conditions mentioned in paragraph 4, page 2.

☐ I have read and agreed to the terms and conditions of the teaching methods and training completion certificate specified in paragraph 5, page 2.

**Applicant’s signature   
Read and approve on the** Cliquez ou appuyez ici pour entrer une date.

Cliquez ou appuyez ici pour entrer du texte.