Application file
Summer courses 2024

# General information

# Registration prerequisites

* Men or women over 18 years old residing in France or abroad
* Justify a A1 French language level for an arrival the 8th July 2024

# Training periods and prices

# No C1 French language level group

# Beginners will have to start the summer courses

# the 24th June 2024

|  |  |  |
| --- | --- | --- |
| **Training\*** | **Periods20h a week** | **Prices** |
| **2 weeks** | From 24th June to 5thJuly 2024 | €400 |
| **2 weeks** | From 8th to 19th July 2024**Beginners not accepted** | €400 |
| **4 weeks** | From 24th June to 19th July 2024 | €680 |

\* Due to the health crisis linked to the COVID-19 epidemic, on-site teaching modalities could change to online courses to ensure the safety of the teachers and students. In the case of online courses, you must have a computer or tablet and an internet connexion.

# Application steps

|  |  |  |
| --- | --- | --- |
|  | **Steps** | **Summer courses** |
| 1 | Application period | From 1st March to 12th May 2024 |
| 2 | Selection and admission response | From 13th to 14th May 2024 |
| 3 | Payment period (if you are accepted) | From 15th to 22nd May 2024 |
| 4 | Sending of registration file and of enrolment certificate (if necessary) | From the 23rd May 2024 |
| 5 | Sending back the registration file filled, signed and with the mandatory documents | 27th May 2024 |

\*The application for your long-stay student visa must be made at the French embassy in your own country.

# Payment modalities and refund conditions

For admitted candidates, the registration fees will be paid during the period indicated above **by credit card online or by bank transfer**. International bank fees will be paid by the student. The University must receive the exact amount corresponding to the rate of the desired training period.

Reimbursement will be possible on proof only in case of force majeure: serious illness, death of one of the two parents or siblings, training not open due to the establishment.

For any refund request, please send an email with enclosed all supporting documents translated into French (medical certificate, etc.) to the following address: cilec@univ-st-etienne.fr.

If the answer is positive, refund will be made.

**WARNING:** Cancellations for other reasons (registration in another university for example), before or during the semester, are not eligible for refunding.

# Registration terms

For admitted candidates, the administrative registration file will be sent by E-mail after receipt of payment.

It must be sent us back filled, signed and with all the mandatory documents **before the 26th May 2023.**

Return **the application form on page 3**

**completed and signed** (directly on the digital document)

to cilec@univ-st-etienne.fr with the following supporting documents:

* Copy of your passeport. Student under 18 years old will not be accepted.
* Proof of your level of French (diploma or certificate from an institution specifying the number of hours and the level taken)

**Any incomplete file will not be processed**

# **Application form – Summer courses**

## **Your identity**

[ ]  Ms. [ ]  Mr.
Last (Family) Name: Cliquez ou appuyez ici pour entrer du texte.
Birth Name: Cliquez ou appuyez ici pour entrer du texte.
First Name: Cliquez ou appuyez ici pour entrer du texte.

Date of birth: Cliquez ou appuyez ici pour entrer une date.
Country of birth: Cliquez ou appuyez ici pour entrer du texte.
City of birt : Cliquez ou appuyez ici pour entrer du texte.
Nationality: Cliquez ou appuyez ici pour entrer du texte.

Address in your residence country: Cliquez ou appuyez ici pour entrer du texte.

Cell phone number: Cliquez ou appuyez ici pour entrer du texte.
E-mail (@): Cliquez ou appuyez ici pour entrer du texte.

## **Your French level (choose from the drop-down list):**  Choisissez un élément.

Your French level must be justified by a diploma (TCF or DELF) or a certificate from an institution specifying the number of hours and the level followed.

## **The training period (choose from the drop-down list):** Choisissez un élément.

*\* Beginners have to start courses necessarily the 24/06/24.*

## **If you register for 4 weeks, do you need accommodation?**

[ ]  Yes, in a private student residence (furnished studio flats and all inclusive package). Monthly rent: €580

For more informations about the residence: <https://www.isis-gestion.fr/residence/469>

[ ]  Yes, in a private student residence (furnished studio flats and all inclusive package). Monthly rent: €680

For more informations about the residence: <https://www.estudines.com/logement-etudiant-saint-etienne/residence-jules-ferry>

[ ]  Yes, in a host family with full board (breakfast, lunch and dinner included). Monthly rent: €690

[ ]  No

**If you register for 2 weeks, you can contact the hotels below:**

Résid’Hôtel (room with kitchen): <https://www.residhotel.com/residence/saint-etienne-centre/>

Continental: <https://www.hotelcontinental42.fr/fr/>

They are in the city centre 15-20 min far from the CILEC by foot or 10 min by tramway.

**Acceptance of payment terms and registration procedures:**

[ ]  I have read and accept the payment and cancellation conditions mentioned in paragraph 4, page 2.

[ ]  I have read and accept the terms and conditions for final registration at Jean Monnnet university mentioned in paragraph 5, page 2.

**Applicant’s signature
Read and approved the:** Cliquez ou appuyez ici pour entrer une date.

Cliquez ou appuyez ici pour entrer du texte.